



ROOM BLOCK DETAILED INFORMATION

The conference will be held at the Sandman Signature Plano-Frisco Hotel located at 8451 Parkwood Blvd, Plano, TX 75024

The Room Block Group Code is **39925**. You will need to call our main number 469-535-5100 to make a reservation and reference the Group Code 39925 or No Woman Left Behind Conference.

Arrival	6/18/20	Departure		6/21/20	
room type	rate	Thu 6/18	Fri 6/19	Sat 6/20	Sun 6/21
Standard King	\$89.00	10	10	10	C/O
Standard Double	\$89.00	15	15	15	C/O
Rooms Per Night		25	25	25	75

Contract Details:

Method of Reservation	Individual Call In
Cut-Off Date	Guestrooms will be released on 5/29/20 .
Billing Instructions	Each guest is responsible for their own charges.
Cancellation Policy	To avoid a cancellation fee of the first night's room and tax; room must be cancelled 24 hours before arrival date.
Agreement Terms	To confirm rates quoted and the availability of rooms requested, please sign this agreement by 2/14/20 or the requested guestrooms will be released.
Special Notes	Once initial block of rooms is booked, additional rooms may be added to group block based on hotel availability. There are NO connecting rooms at hotel.

Hotel room rates are subject to applicable local taxes and fees in effect. Rates are quoted per room per night based on single to quad occupancy and quoted in USA funds. **Check-in time is 3:00pm and check-out time is 12:00pm.**

Please read everything in its entirety:

CUT-OFF DATE:

Reservations by attendees must be received on or before 5/29/20. At the Cut-off Date, Hotel will review the reservation pickup for the event, release the unreserved rooms for general sale, and determine whether it can accept reservations based on space and rate available basis at the group rate after this date.

GUARANTEED RESERVATIONS:

All reservations must be guaranteed with a major credit card. The Hotel will not hold any reservations unless secured by a credit card.

NO SHOWS:

If a guest who without prior cancellation, fails to arrive at the hotel, the guest's credit card on file will be charged.

GUEST CHECK-IN:

Please inform the group that each guest must present a valid photo ID and credit card upon check-in.

GUEST ROOM COMMITMENT:

Cut-off Release Date: Any rooms not picked up will be released for resale. 24 hours prior to arrival: Individual room cancellations allowed.

FORCE MAJEURE:

If the contract becomes impossible to perform by either party due to acts of God, war, government regulations, disaster, strikes, civil disorder, curtailment of transportation facilities (which prohibit meeting delegates from attending your conference), or other emergencies making it illegal or impossible to provide the facilities or to hold the program, this Contract may be terminated for any one or more such reasons by written notice from one party to the other provided that the reason for said termination is in effect in the immediate surrounding area of the property booked.

ACCEPTANCE:

Please sign below to confirm booking outlined in this agreement no later than 2/14/20.

Thank you for choosing the Sandman Hotel Group!